

JOB DESCRIPTION

Job Title: RESEARCH FELLOW			
Department/Group:	RESEARCH AND GRANTS	Reports to:	HEAD OF RESEARCH AND GRANTS
Background			
<p>Afya na Haki (Ahaki) is an African Institute that generates knowledge and builds advocacy capacities in Health, Human Rights and Sexual Reproductive Health and Rights (SRHR). Ahaki uses Africentric approaches within a national, regional, Pan-African and global context to achieve its aims. Our aim is to co-create and front African solutions to African problems by engaging Africans on issues of health, human rights and SRHR.</p> <p>Ahaki is niched in research and capacity building, employing unique and versatile methodologies to develop innovative solutions to complex health, human rights and sexual reproductive health and rights issues in the local, national, and regional context.</p> <p>Through our internal team of experts and external collaborations with various learning institutions of knowledge, Ahaki has continuously contributed to knowledge generation, policy development, capacity-strengthening, and contemporary discussion and thought addressing past, current and future challenges in health, human rights and sexual reproductive health and rights.</p>			
Job Purpose			
The Research Fellow will be expected to grow the fellowship programme and support the research function at Ahaki Secretariat.			
KEY RESULT AREAS AND RESPONSIBILITIES			
1. Research and Documentation			
<ul style="list-style-type: none"> • Help establish and strengthen the fellowship program at Ahaki; • Conceptualize research frameworks, themes and activities, in support of Ahaki's objectives, while ensuring consistency across varying thematic areas; • Write articles that highlight Ahaki's core research themes, and submit them to be peer-reviewed journals/digests which conform to the highest standards of academic publication; • Invite experts, scholars and academics to contribute to Ahaki's research output through writing articles, blog posts, op-eds. • Conduct studies of related literature and research to support the design and implementation of projects and development of reports, while ensuring conceptual and contemporary relevance, and comprehensiveness; • Identify the linkage between the core functions of Research and Capacity Building while ascertaining common interests of the key stakeholders, across the Departments; 			

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- Communicate to the Research and Grants team about developments of results of research activities, in as comprehensive and timely a manner, as possible;
- Collate relevant research materials and documentation, that supports the overall management of documentation and online repository;
- Identify areas for improvement within the research structure using integrated management approaches in pursuit of capacity building/strengthening and the preservation of academic rigor in research studies;
- Represent and present Ahaki's research work including the identification of various fora for such dissemination;
- Produce high-quality research reports and/or publications as required by the funding body or for dissemination to the wider academic community;
- Work closely with research consultants working on behalf of Ahaki with guidance from the Head of Research and Grants;

2) Capacity strengthening and Development

- Identify training opportunities for Ahaki
- Support the capacity building function
- Participate in the development of training modules
- Coordinate and be responsible for research-themed workshops, conferences and colloquia

3) Grants Development and Fundraising

- Identify grants and fundraising opportunities to support the institutional development of Ahaki, and support the function of grants proposal writing and development.
- Participate in bids for major research and/or consultancy projects.
- Perform any other duties assigned to you by the Director General, Line Supervisor or any other duly authorized staff

In addition to individual respective tasks, the Research Fellow will be expected:

- To adhere to Ahaki values and to actively promote their application amongst colleagues.
- To undertake tasks in a creative, self-driven and innovative fashion.
- To identify and implement additional tasks/ideas of benefit to the organization.

PERSON SPECIFICATIONS

Minimum Qualifications:

- PhD/Doctoral Candidate in Law, Public Health, Social Sciences, Gender studies, Human Rights, Communications or any relevant discipline;
- Additional post graduate training in research methodologies is highly desired.

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Minimum Experience and Exposure:

- At least 3 years of relevant experience in a similar research position, preferably with an academic institution, NGO or a research Agency;
- Proficiency in statistical packages such as SPSS, MS Excel, or STATA is desired

Skills and Knowledge

- Extensive applied research experience in own area or specialism
- Excellent interpersonal and networking skills working at a national/international level
- Proven problem solving and leadership skills
- An extensive understanding of the national and international context of research

Personal Qualities/Attributes

- A clear commitment to making a leading contribution to the research environment and producing high quality research outputs
- Proactive independent researcher with the skills to attract future research funding
- Flexible and adaptive with a positive approach to managing substantial projects and associated resources
- Ability to lead a team